



BENJAMIN JEWELL, President, City of Coldwater  
SUSAN SMITH, Vice President, Quincy Twp.  
KIMBERLY LANGWORTHY, Secretary, County-at-Large  
SUSAN BROOKS, Trustee, County-at-Large  
ROBERT HOSTETLER, Trustee, City of Coldwater  
JOSEPH LYNCH, Trustee, Union Twp.  
KAREN SMITH, Trustee, Bronson Twp.

**Board of Trustees Regular Meeting**  
**Union Twp. Branch Library, 195 N. Broadway St., Union City MI 49094**  
**Monday, May 19, 2025, 5:30pm**

**AGENDA**

**1. Call to Order**

**2. Pledge of Allegiance**

**3. Roll Call /Attendance**

**4. Consent Agenda**

Items listed in the Consent Agenda are considered to be routine matters or items not needing further discussion. Board members, or members of the public, should indicate now if they would like any items moved from the Consent Agenda for discussion. Approval of these items will be enacted in one motion.

- A. BDL Regular Board Meeting Minutes: April 21, 2025
- B. Bills: April 2025
- C. Financial Statements: April 2025
- D. Branch County Penal Fine Report: March 2025
- E. Management Reports: May 14, 2025
- F. Branch Reports: May 14, 2025
- G. Monthly Statistical Report: April 2025
- H. Publicity and Comments: May 13, 2025

**5. Approval of the Agenda**

**6. 2025 Tax Rate Request Form (L-4029)**

**7. Coldwater Branch Soffit Repair**

**8. Policy Review: Volunteer Policy**

**9. Leasing Property**

**10. Report from this month's host branch: Maria Rathbun, Union Twp. Branch Manager**

**11. Announcements**

The next regularly scheduled meeting of the Branch District Library Board of Trustees will be held Monday, June 16, 2025, at 5:30 pm at the Sherwood Branch Library.

**12. Public Comments**

Those wishing to speak should indicate their desire to do so now. There will be a time limit of three minutes per speaker. See the Public Comment Policy at [www.BranchDistrictLibrary.org/policies](http://www.BranchDistrictLibrary.org/policies) for the complete rules of the public comment period.

**13. Adjournment**



**BDL ADMINISTRATIVE OFFICES**

10 E. Chicago St., Coldwater MI 49036  
Tel.: 517-278-2341 • Fax: 517-278-2342  
[info@BranchDistrictLibrary.org](mailto:info@BranchDistrictLibrary.org)

*BDL will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities upon one week's notice by writing or calling the BDL Administrative Offices.*